

ST. MARY'S EPISCOPAL CHURCH
SPECIAL VESTRY MEETING via ZOOM
MINUTES
April 16, 2022

Attending: Senior Warden-Marlo Pratt, Junior Warden-George LeBlanc, Treasurer-David Brierley, Clerk-Mattie Gustafson, Anne Wood, Lee Ferreira, John Corbishley, Julie Zecher, Richard Updegrove, and the Rector- the Rev. Jennifer Pedrick. Also attending as a guest: Ron Machtley

Absent: Peter Collins, Matt Spohn, Ray Edler, and Rita Verespy.

Jennifer began the meeting began at 8:00 a.m. with a prayer.

Ron M. made some general observations –

- The numbers contained in the contract are as firm as possible for the next 5 months.
- There is a 20% contingency fund included in the bottom line – none of which will be spent without authorization.
- Burman will bill at the beginning of each month and we have 25 days to remit payment.
- We will begin May 2nd.
- All subs (sub-contractors) will meet April 27th to coordinate efforts and operations.
- Parking areas have been set up for the crews that will be working.

John C. asked if the line of credit was all set from Bank Newport. David B. said papers were not yet signed, but the process is continuing smoothly.

The Funding Campaign has just begun. We have received back about 12 pledge cards, but they have not been tallied yet. Rita V. is in charge of that. David B. will submit a monthly update to the Vestry, with input from Rita.

Jennifer thanked Ron M. for all his work and commitment to this project.

Richard U. made a motion that the Vestry approve the A1A Design Build contract, submitted by E.W. Burman including, but not limited to, Exhibits A, B, C and D. The motion was seconded by John C. The motion passed unanimously. Note: 4 Vestry members were not actually present at this meeting, but sent in their approval of this vote.

Ron M. offered to come to meet with us on a monthly basis to answer any questions, and receive progress reports.

Respectfully submitted,
Mattie Gustafson, Clerk